

Daily Scrum Meeting Minutes:

Date: 10/22/2025

Attendees: Barbara Andino, Amelia DiGennaro, Damian Figueroa-Gonzalez, Moath Hussein

Start time: 8:50 pm

End time: 9:15 pm

Sprint 4, Day 8

Barbara Andino:

- How many hours have I worked since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I finalized the risk-to-control mapping document and verified that each risk and vulnerability from the matrix has at least one aligned and clearly justified control. I also reviewed the formatting to make sure it is ready for presentation.
- What is planned to be done until the next scrum meeting?
 - I plan to meet with the team to review the finalized mapping and make sure they all agree with the control pairings.
- What are the hurdles?
 - None at the moment.

Amelia DiGennaro:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I finalized a draft of the preventative control summary and modified it, taking into consideration my teammate's helpful feedback to improve aspects like clarity and consistency with our project scope.
- What is planned to be done until the next scrum meeting?
 - I plan to have my team review the finalized draft of the summary one more time for their final approval. I also plan on continuing to refine the information outline and expanding it with more details.
- What are the hurdles?
 - None at the moment.

Damian Figueroa-Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Since the last scrum meeting, I made small adjustments to the mitigation strategies to improve clarity. I also reviewed the document to ensure each section aligns with the risks outlined in the assessment.
- What is planned to be done until the next scrum meeting?

- I plan to finalize the document for team feedback, and make any necessary improvements.
- What are the hurdles?
 - None at this moment.

Moath Hussein:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - The aggregated security controls have been thoroughly reviewed and classified to assess their applicability and effectiveness in mitigating the risk possessed by USB drop attacks.
- What is planned to be done until the next scrum meeting?
 - Develop a risk control mapping table that connects each specific control to the threats and security vulnerabilities it targets.
- What are the hurdles?
 - None for today